Integra Applicant Starter Form

Private & Confidential

APPLICANT DETAILS – To be completed by Consultant

Consultant's Name: _____ Eclipse number: _____

Consultant's Signature: _____ Input on to Eclipse by: _____

Centre Code: _____

PERSONAL DETAILS & ELIGIBILITY TO WORK

Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ NI Number ☐☐ ☐☐☐☐☐☐ ☐

Surname: _____ Proof of ID: Birth Cert ☐ Passport ☐

Forename(s): _____ Date of Birth _____

EQUAL OPPORTUNITY MONITORING

Disability

Do you consider yourself to have a disability Yes ☐ No ☐

Nature of disability _____

If yes, are there any adjustments to the work place that you require to enable you to carry out the duties of the job?

Ethnic group (Please tick one of the following)

- White ☐
- Bangladeshi ☐
- Black African ☐
- Black Caribbean ☐
- Black other ☐
- Indian ☐
- Pakistani ☐
- Chinese ☐
- Irish ☐

I decline to provide details of my ethnic origin ☐

Other (please specify) _____

Gender Male ☐ Female ☐

Criminal Convictions

Do you have any unspent criminal convictions: Yes ☐ No ☐

If yes, we may require further information. Please note you are required to divulge information regarding any spent convictions

AUTHORISATION

I hereby give my consent to you holding this information for the purpose of monitoring the Equal Opportunity Policy

Applicants Signature _____ Date _____

Integra People Limited
4a Olympic Park
Woolston Grange Avenue
Warrington
WA2 0YL
T: 0845 4747316
F: 0845 4747315
E: contact@integrapeople.com
www.integrapeople.com

REC Recruitment & Employment Confederation

Integra Applicant Starter Form

Private & Confidential

EMERGENCY CONTACT DETAILS

1st Contact Name

Relationship

Telephone Number

Mobile Number

2nd Contact Name

Relationship

Telephone Number

Mobile Number

BANK DETAILS

Bank/Building Society Name

Bank/Building Society Address

Sort Code

Account Number

Account Name

Do you require Trade Union deductions? Yes ☐ No ☐

HEALTH & SAFETY

I agree to abide by all Health and Safety, Quality and Environmental requirements as defined by Integra People Ltd or its clients.

Applicants Signature

Date

DATA PROTECTION ACT

Data protection compliance is seen as an integral part of our business practice. Information provided on this application form will be used by Integra People Ltd to consider your suitability for jobs.

Are you willing for your details to be held indefinitely on file/database for consideration for suitable vacancies: Yes ☐ No ☐

Are you willing for your details to be forwarded to a third party if thought suitable for vacancies: Yes ☐ No ☐

Integra People Ltd may contact you via electronic means to inform you of job opportunities, job offers, safety briefs, weekly payroll information breakdown etc. If you do not wish to be contact via these means please tick here ☐

DECLARATION

I authorise Integra People Ltd to take up references and to communicate the details of such references as necessary in the course of finding me suitable temporary assignments or permanent employment.

I agree that copies of my qualifications/certificates may be forwarded to clients on their request.

I declare that all the information contained in this application is true. I understand that any incorrect or false statement may disqualify me from temporary assignments or permanent employment, or instigate termination of temporary assignment.

I hereby confirm my agreement to waive the restrictions of the 48 hour average weekly working time as set out in the Working Time Regulations 1998. Yes ☐ No ☐

Applicants Signature

Date

Recruitment & Employment Confederation

committed to CSCS